

# *SEMESTER III*

**DEPARTMENT OF SOCIAL WORK  
ALIGARH MUSLIM UNIVERSITY, ALIGARH  
MSW III SEMESTER UNDER CBCS**

*Maximum Marks - End-Semester: 70*

*Duration: 2½ hours*

## **SWM-3001: SOCIAL POLICY AND PLANNING**

### **Course Objective:**

1. *Develop knowledge of policy analysis and policy formulation process*
2. *Study social policies, plans and programs so as to be able to interpret, enforce and challenge them*
3. *Acquire skills in critical analysis of social policies and development plans*
4. *Understand the functioning and role of Planning Commission, NITI Aayog and National Development Council (NDC)*
5. *Learn the concept, principles and scope of social planning*

### **Course Outcome:** *The learner shall be able to:*

1. *Develop an understanding of social policy with reference to Constitution of India*
2. *Incorporate the knowledge of different planning theories and paradigms in approaching the planning process*
3. *Evaluate various development plans and policies*
4. *Understand and integrate policies and programs for the development and welfare of public*
5. *Establish relationship between social policy, planning and development*

### **UNIT-1: SOCIAL POLICY - A CONCEPTUAL FRAMEWORK**

Social Policy: Concept, Objectives and Scope; Relationship between Public, Social and Economic Policies; Values underlying Social Policy; Principles of Social Policy; Sources of Social Policy: Directive Principles, Fundamental Rights and Human Rights

### **UNIT-2: SOCIAL POLICY FORMULATION & REVIEW OF MAJOR SOCIAL POLICIES**

Models and Approaches to Social Policy; Process of Social Policy Formulation; Role of Interest Group; Role of Professional Social Workers; Reviewing Social Policies on Education, Health, Housing and Environment

### **UNIT-3: SOCIAL PLANNING AND WELFARE IN INDIA**

Social Planning: Concept, Principles and Scope; Sources of Planning: Constitution, Planning Commission/ NITI Aayog and National Development Council; Decentralized Planning: Panchayati Raj; Welfare of Children, Women, Youth, Aged and Minorities in India

### **READINGS**

1. Paul Spicker. *Social Policy Themes and Approaches*. Rawat Publications: Jaipur, 2008.
2. K.K. Jacob. *Social Policy in India*. Himanshu Publications: Udaipur, 1989.
3. Brenda Dubois & Karla Krogsrud Miley. *Social Work-An Empowering Profession*. Allyn & Bacon: Boston, 2011
4. Ian Culpitt. *Social Policy and Risk*. Sage Publication Ltd.: London, 1999.
5. Martin Bulmer. *Social Policy Research*. Macmillan Ltd.: London, 1978.
6. Philip Bean & Stewart MacPherson. *Approaches to Welfare*. Routledge : London, 2018
7. G. R. Madan,. *Welfare State and Problems of Democratic Planning*. Allied Publications: Bombay, 1972.
8. P.D Kulkarni. *Social Policy in India*. Tata Institute of Social Sciences: Bombay, 1965.
9. Terry Mizrahi & Larry E. Davis. *Encyclopedia of Social Work*. Oxford University Press: United Kingdom, 2008.
10. Surendra Singh. *Encyclopedia of Social Work in India* . New Royal Book Company: Lucknow. 2012

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**SWM-3002: SOCIAL DEVELOPMENT IN INDIA**

**Course Objective:**

1. Understand the concept and current debates on Social Development
2. Learn various theories, models, approaches and perspectives of development
3. Identify linkages between social needs, problems and development issues
4. Comprehend the issues and challenges of sustainable development
5. Analyse the functioning of neo-political economy and its impact on India

**Course Outcome:** The learner shall be able to:

1. Assess the process and components of social development
2. Comprehend the concepts of equity, equality and social justice
3. Evaluate the functioning and impact of neo-political economy on social development
4. Recognize the issues of sustainable development for focused social work intervention
5. Apply various strategies and skills for social and sustainable development

**UNIT - 1: DEVELOPMENT: CONCEPT, THEORIES AND MODELS**

Current Debates on Development; Development indicators; Social Development and Social Work; Strategies and Ideologies of Development; Theories of Development; Models of Development: Growth Model, Marxian and Dependency Models; Gandhian Model

**UNIT -2: CONTEMPORARY SOCIAL MOVEMENTS AND SOCIAL DEVELOPMENT IN INDIA**

Social Movements, Social Capital, Civil Society and Social Development; Technology, Displacement and Development; Role of NGOs in Social Development; Indicators of Social Development; Social Development in India in Pre- and Post-Independence Phase; Current Government programs and Social Development

**UNIT -3: SUSTAINABLE DEVELOPMENT**

Sustainable Development: Concept Issues and Perspectives; Global Efforts for Human Development and Human Development Index; Globalization and Sustainability; Impact and Issue of Sustainable Social Development in India; Neo-Political Economy and Sustainable Development

**READINGS**

1. S.P Srivastava. *The Development Debate*. Rawat Publications: Jaipur 1998
2. Amartya Sen. *Development as Freedom*. Oxford University Press: 2000
3. Kulkarni,P.D. *Social Policy in India*. ASSWI: Madras 1979
4. Chowdhry,D.Paul . *Profile of Social Welfare and Development in India*. M.N. Pub. & Distributors: New Delhi 1985
5. Bedi,M.S. *Social Development & Social Work*. Himanshu Publications:Udaipur1994
6. Mehta,S.R. *Poverty, Population and Sustainable Development*. Rawat Publications: Jaipur 1997
7. Kapoor,A.K.& Singh, Dharmavir. *Rural Development through NGOs*. Rawat Publications: Jaipur 1997
8. Thudipara,Jacob.Z. *Urban Community Development*. Rawat Publications: Jaipur 1993
9. Nagpaul,Hans. *Social Work in Urban India*. Rawat Publications: Jaipur 1996
10. Dalal,K.L. (Edited). *Human Development*. HarAnand Publication: New Delhi 1991
11. Iyer,K.Gopal. *Sustainable Development* .Vikas Publishing House: New Delhi 1996
12. *Human Development Report*,UNDP: 2019
13. *Different Theories and Practices of Development* UNESCO 1982
14. IPCC, 2014: Climate Change 2014: Synthesis Report. Contribution of Working Groups I, II and III to the Fifth Assessment Report of the Intergovernmental Panel on Climate Change [Core Writing Team, R.K. Pachauri and L.A. Meyer (Eds.). IPCC, Geneva, Switzerland, 151 pp.
15. Sachs, J., Schmidt-Traub, G., Kroll, C., Lafortune, G., Fuller, G. (2019): Sustainable Development Report 2019. New York: Bertelsmann Stiftung and Sustainable Development Solutions Network (SDSN)

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**SWM-3003: MANAGEMENT OF DEVELOPMENT AND WELFARE SERVICES IN INDIA**

**Course Objective:**

1. *Acquire knowledge of basic processes of social welfare administration*
2. *Understand management process and develop administrative skills*
3. *Analyze the relationship between policy and programmes*
4. *Learn various legislations for the management of development and welfare services*
5. *Comprehend the need for, and develop accountability to the public and the profession*

**Course Outcome:** *The learner shall be able to:*

1. *Develop skills in managerial & administrative processes and programs delivery*
2. *Implement successful programmes, monitoring and evaluation*
3. *Create organizational structure for management and development services*
4. *Understand the importance of financial management in social welfare administration*
5. *Apply skills to manage the development and welfare services*

**UNIT- 1: SOCIAL WELFARE AND FINANCIAL ADMINISTRATION**

Social Welfare Administration: Meaning, Concept, Principles & Functions; Organization: Meaning, Nature and Design; Decision making; Coordination; Budgeting and Fund Raising

**UNIT-2 REGISTRATION AND MANAGEMENT OF SOCIAL SERVICE ORGANISATIONS**

Societies (Registration) Act, 1860; Indian Trust Act, 1882-Registration of a Trust, Duties and Liabilities of Trustees; Foreign Contribution Regulation Act, 1976; The Cooperative Societies Act, 1912

**UNIT-3: RETHINKING COMMUNICATION AND PUBLIC RELATIONS**

Communication–Meaning, Functions, Models and Communication Tools; Public Relations: Needs and Importance in Organization; Media Relations and Publicity; Awareness Advertising; Social Marketing

**READINGS**

1. Chowdhry, D. Paul. *Social Welfare Administration*. Atma Ram & Sons: Delhi 1962
2. Goel S.L.; Jain, R.K. *Social Welfare Administration* Vol. 2. Deep & Deep Publications: New Delhi 1998
3. Bean, Philip (Edited). *Approaches to Welfare*. Routledge & Kegan Paul: London 1983
4. Khan, R.L. *Social Administration in India*. Mohira Capital Publishers: Chandigarh 1970
5. Prasad, Rajeswar. *Social Administration*. Shree Publishing House: Delhi 1982
6. Fernando, Fr. Emmanuel S. *Project from Problems*. St. Xavier's Church: Mumbai 1998
7. Hart, Roderick P. et.al. *Public Communications*. Harper & Row Publishers: New York 1975
8. Dale, Reidar. *Evaluation Frame Works for Development Programmes and Projects*. Sage Publications: New York 1998
9. *Encyclopedia of Social Work in India*. Publication Division GOI: New Delhi 1968

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**SWM 3004: SOCIAL RESEARCH PRACTICE: PROJECT FORMULATION AND EVALUATION**

**Course Objective:**

1. *Develop understanding of Problem Identification and formulation*
2. *Develop insights into the Strategies in Problem Selection*
3. *Understand Policy Determination and Principles of Policy Making*
4. *Learn Project Proposal with Approaches of Problem Solving & Identification of Needs*
5. *Acquire Techniques to Develop Community Programme*

**Course Outcome:** *The learner shall be able to:*

1. *Characterize Good Appraisal System*
2. *Develop Project Proposal*
3. *Understand Project Monitoring and Evaluation*
4. *Analyze Model Project Proposal*
5. *Equip with necessary project proposal mechanics*

**UNIT-1 PROBLEM SELECTION & PROJECT PROPOSAL PLANNING**

Steps in Problem Selection; Problem Identification; Problem Formulation; Social Research in Selection of a Problem; Strategies in Problem Selection; Policy Making and Planning; Steps in Policy Determination and Principles of Policy Making

**UNIT-2 PROJECT PROPOSAL MECHANICS**

Project Proposal-Approaches of Problem Solving & Identification of Needs; Techniques to Develop Community Programme; Mechanics and Coverage in Project Proposal; Model Project Proposal; Check List

**UNIT-3 MONITORING & EVALUATION**

Basic Aims of Evaluation; Project Evaluation and Role of Project Evaluation; Monitoring and Evaluation-Mid-term & Ex-post Evaluation; Hierarchy of Objectives; Characteristics of Good Appraisal System

**READINGS**

1. Fernando, Fr. Emmanuel S. *Project From Problems* St. Xavier's Church: Mumbai 1998
2. Dale,Reidar. *Evaluation Frame Works for Development Programmes and Projects* Sage Publications Ltd.: New Delhi. 1998
3. Elhance,D.N. *Fundamentals of Statistics*. 1956
4. Chandra,Rajan et.al. *Modern Computer Architecture*. Galgotia Publications Ltd.: New Delhi 1995
5. Rajarama,V. *Fundamentals of Computer*. Prentice-Hall: New Delhi 1994
6. Sussams,John E. *How to Write Effective Reports*. Gower Publishing Company Ltd.: Hants 1963
7. Saxen, T.P; Chandra, A. *Style Manual Papers in Social Sciences*. Metropolitan Book Co.: Pvt. Ltd.: New Delhi 1997

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(ELECTIVE COURSE-V)**

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## **SWM-3011: REPRODUCTIVE AND CHILD HEALTH**

### **Course Objective:**

1. Understand health issues of adolescent, maternal and child health
2. Trace the evolution of Reproductive & Child Health
3. Learn various components of Reproductive & Child Health
4. Assess health needs and issues of different population
5. Gain insight into various interventions and strategies of RCH

### **Course Outcome:** The learner shall be able to:

1. Comprehend various components of Reproductive Child Health
2. Evaluate health status of women and children in India
3. Analyse the causative factors of MMR, IMR, Under Five Mortality Rate, RTI/STI and HIV/AIDS
4. Develop capacity to apply various interventions and strategies to resolve reproductive and child health issues
5. Enhance skills to create awareness through Information, Education and Communication on RCH

### **UNIT -1 REPRODUCTIVE AND CHILD HEALTH: AN INTRODUCTION**

Reproductive and Child Health (RCH): Meaning, Concept, Objective and Components; Evolution of the RCH in India & ICPD; RCH-2: Need & Approach; Role of NGOs in implementation of RCH Program

### **UNIT -2 MATERNAL & CHILD HEALTH**

Reproductive Health: Meaning and Concept; Safe Motherhood: Components and Issues; Planned Parenthood & Family Planning: Needs and Measures; Child Health: Concerns & Issues; Factors and statistics of IMR, NMR, Under Five Mortality rate and MMR; Policies and Services for MCH in India

### **UNIT- 3 ADOLESCENT HEALTH AND RTI/STI**

RTIs & STIs: Concept Prevention and Management; HIV/AIDS: Concept, Meaning, Transmission, Test and Treatment; Rights of People Living with HIV/AIDS; Adolescent Health: Issues & Relevance; Information Education & Communication (IEC) and RCH

### **READINGS**

1. M. Akram. *Tribal health, studying Sexual Behavior*. Rawat Publication: Jaipur, 2008.
2. M. Akram. *Maternal Health In India, Contemporary Issues and Challenges*. Rawat Publication: Jaipur, 2014.
3. C Abou Zahr. *Improve Access to Quality Maternal Health Services. Presentation at the Safe Motherhood Technical Consultation in Sri Lanka, 18- 23 October*. 1997.
4. A Bailey. *Culture, Risk and HIV/AIDS among Migrant and Mobile Men in Goa, India*. Amsterdam. Rozenberg Publishers, 2008.
5. Bale, J. R., Stoll, B. J. and Lucas, A. O. *Improving Birth Outcomes: Meeting the Challenge in the Developing World*. The National Academies Press: Washington DC, 2003.
6. D Balk, and S Lahiri. *Awareness and knowledge of AIDS among Indian Women. Health Transition Review: The Cultural, Social and Behavioural determinants of Health, 7 (suppl), 421-465, 1997*.
7. *United Nations Programme of Action adopted at the International Conference on Population and Development, Cairo, 5-13 September 1994 2.ICPD Programme of Action, Paragraph 7.2,1994*.
8. P Johanson. *HIV and AIDS*. The Rosen Publishing Group: New York, 2007.
9. M Rao, *From Population control to Reproductive Health: Malthusian Arithmetic*. Sage Publications: New Delhi, 2004.
10. V Sujatha. *Healthy by the People: Sociology of medical lore. Jaipur and New Delhi*. Rawat publication: Jaipur. 2003

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(ELECTIVE COURSE-VI)**

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## **SWM 3012: DIMENSIONS OF HEALTH AND MEDICAL SOCIAL WORK**

### **Course Objective:**

1. Understand the importance of the concept and dimensions of health and health inequities
2. Develop insights into the evolution of Medical Social Work in India and abroad
3. Understand various principles, skills, functions, care giver-client relationship and common problems in medical settings
4. Develop insights into the practical aspect of medical social work

### **Course Outcome:** The learner shall be able to:

1. Develop the understanding of health and social work in medical settings
2. Develop insights into functions of medical social work and its place in social work
3. Acquaint with various principles of medical social work for solving client's problems
4. Equipped with necessary skills for medical social work in diverse settings and advocacy

### **UNIT- I: INTRODUCTION TO HEALTH**

Health: Concept and Definition; Dimensions of Health: Physical, Mental, Social, Cultural, Spiritual; Inter-dependence of all Dimensions of Health; Concept of Control and Prevention; Health Inequities: Gender, Under-Privileged in the Area of Health; Common Communicable Diseases and Non Communicable diseases

### **UNIT- II: INTRODUCTION TO MEDICAL SOCIAL WORK**

Medical Social Work: Meaning, Definition, Nature and Scope; Historical Antecedents and Development of Medical Social Work in India and Abroad; Principles and Skills in Medical Social Work; Functions of Medical Social Work; Doctor-Patient Relationship; Patient's Rights and Duties; Common Problems in Hospital and Possible Solutions

### **UNIT- III: HORIZONS OF MEDICAL SOCIAL WORK**

Organization of Medical Social Work Department; Work with the Patient; Work with Family; Work with Community; Role of Medical Social Workers in Various Settings: General Hospital; Specialised Hospitals; Child Guidance Clinics; Counselling Centres; Rehabilitation Centres; Social Action and Advocacy

### **READINGS**

#### **Books:**

1. Dziegielewski, Sophia F. *The Changing Face of Health Care Social Work: Professional Practice in Managed Behavioral Health Care*. New York: Springer Pub. Co., 2003.
2. Curtis, S. & Taket, A. *Health and Societies: Changing Perspectives*. London: Hodder Arnold, 1996.
3. Dhooper, S.S. *Social Work in Health Care in the 21st Century*. Thousand Oaks, CA: Sage Pub., 1997.
4. Doyal, Lesley and I. Pennell. *The Political Economy of Health*. London: Pluto., 1989.
5. Hasan, K.A. *The Cultural Frontiers of Health in Village India*. Bombay, 1967.
6. Kishore, J. *National Health Program: National Policies and Legislations Related to Health (revised edition)*. New Delhi: Century Publications, 2007.
7. M.C. Gupta and B.K. Mahajan. *Text Book of Preventive & Social Medicine*. Jaypee Brothers, N. Delhi, 2003.
8. Rothman, J. & J.S. Sager. *Case Management: Integrating Individual and Community Practice (2nd ed.)*. Boston: Allyn & Bacon, 1998.
9. Park, K. *Park's Text Book of Preventive and Social Medicine (18th ed.)* Jabalpur: Banarasidas Bhanot Publishers, 2006.

#### **Journal Articles, Reports and Other Documents:**

10. *A Conceptual Framework for Action on the Social Determinants of Health*. WHO Geneva, 2010.

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(OPEN ELECTIVE)**

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**SWM 3091: N.G.O. MANAGEMENT AND CORPORATE SOCIAL RESPONSIBILITY**

**Course Objective:**

1. Understand the meaning and typology of NGOs
2. Trace the historical development of NGOs in India
3. Comprehend the interface of NGOs and Government in India
4. Learn various legislations governing NGOs in India
5. Gain insight into concept, models and approaches of Corporate Social Responsibility (CSR)

**Course Outcome:** *The learners shall be able to:*

1. Gain conceptual clarity of NGOs
2. Establish relationship between Government and NGOs in India
3. Analyse various legislations about NGOs in India
4. Develop basic understanding of CSR and its significance to development
5. Comprehend models and approaches of CSR and its application in development sector

**UNIT 1: NON- GOVERNMENTAL ORGANIZATION-AN INTRODUCTION**

NGO: Meaning, Concept, Objectives & Types; Historical Development of NGOs in India; Present Status of NGOs in India; Role of NGOs in Social Development; Government intervention for the development of NGOs in India.

**UNIT 2: NGO AND LAWS**

Societies (Registration) Act, 1860 Indian Trust Act, 1882: Registration of a Trust, Duties and Liabilities of Trustees; Foreign Contribution Regulatory Act, 2010; The Cooperative Societies Act, 1912.

**UNIT 3: CORPORATE SOCIAL RESPONSIBILITY (CSR)**

Corporate Social Responsibility: Meaning, Concept & Scope; Historical Evolution of CSR: National and Global Perspective; Models and Approaches of CSR: Ackerman's Model, Pyramid Model and Triple Bottom Line Approach. Contribution of CSR in Social Development.

**READINGS**

1. C.V Baxi & Ajit Prasad. *Corporate Social Responsibility, Concept & Cases: The Indian Experience*. Excel Books: New Delhi, 2005.
2. David Lewis. *The Management of Non-Governmental Development Organizations: An Introduction*. Routledge: London, 2001.
3. John Elkington. *Cannibals with Forks: The Triple Bottom Line of 21st Century Business*, New Society Publishers: Gabriola Island, BC, Canada, 1998.
4. J Fisher. *Nongovernment's: NGOs and the Political Development of the Third World*. Kumarian Press: West Hartford, 1998.
5. John Clark. *Democratizing Development: The Role of Voluntary Organisations*. Kumarian Press: Colorado, 1990.
6. R. Ackerman & R.A Bauber. *Corporate Social Responsiveness: The Modern Dilemma*. Reston Publishing Company: Reston, 1976.
7. S.B Banarjee. *Corporate Social Responsibility: The good, The bad and The ugly*. Edward Elgar Publishing: Cheltenham, UK, 2007.
8. Case study on Corporate Social Responsibility. – Vol. – I. Hyderabad: ICFAI Books, 2012.

**Articles**

1. Archie Carroll. *The Pyramid of Corporate Social Responsibility: Towards the Moral Management of Organisational Stakeholders*. Business Horizons. July-August, 1991.
2. Repaul Kanji & Rajat Agarwal. *Models of Corporate Social Responsibility: Comparison, Evolution and Convergence*. IIM Kozhikode Management Review. Vol. 5(2), 2016.